

Janney Extended Day  
Board Meeting June 1, 2011

In Attendance: Alan Burch  
Erica Barnes  
Lara Profitt  
Glen Sitney  
Val Alten  
Ross Brennan  
Michael Cervino  
Peggy Bagnoli

Absent: Karen LeBlanc  
Marla Viorst  
Amy Hall

Process and Where We're Going:

Next Steps:

- There is a meeting on June 6<sup>th</sup> with the ACWG
- Moving forward and the priority list

1) There was an email accepting JED proposal. It was accepted for the 1<sup>st</sup> semester of the next school year Fall 2011.

The initial agreement was that if the proposal was accepted then JED would receive the contract for school year 2011-2012. There is concern that that the contract was not given for the agreed upon timeframe. There is a need to have trust and word commitments are firm; develop cooperation/coordination with the school.

2) There is a question about the privacy of staff members and release of information regarding the background checks. (what does the school do with that information).

Lara: investigate the possibility of becoming licensed. Apparently, there is no license for the aftercare programs, only full day. There is a certification for after school programs.

**Priority List:**

Alan taking lead on FAP 5, FAP 6 (updating the Bylaws for JED)  
Need to review voting of board members and their term

Need to define homework help and determine role of the teacher - should align with Janney's position of role of the parents with homework. Change the name of homework help to "homework time"? Define what will be offered at that time and make sure teachers are there for support.

### **Budget Report:**

- 15% increase in enrollment
- 15% increase in fees
- Need to market positive aspects of JED for more enrollment (LP and GS to focus)
- No subsidy for non JED snacks for enrichment
- Need to craft language for enrichment agreement
- Consider developing strategy for check in- check out for JED/ non-JED next year
- Michael to post on website (budget)

Consider PR for marketing for JED for THT:

- Fee increase/ no enrichment credit
- Jed has been awarded the contract
- Submit name for JED registration packet
- Target future students

Plan an orientation for new parents/families- tour, q&a. glen to schedule with Janney.

### **Restructuring of JED**

Lara- Janney wants JED to restructure activities by creating smaller group/teams supervised by # of staff (ie separate out Prek/k/1<sup>st</sup> grade as group 1  
2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup>/5<sup>th</sup> as group 2)

Pros: "homeroom" for groups allows for appropriate activities

Cons: does not allow for the cross generational interaction that takes place in JED now

-The goal would be to preserve the values of JED but need to find a balance of structure and non structured time.

-Lists of activities could be generated ahead of time so that parents could make choices with their child.

-Next year rotation of activities. Provide "programming" for next year

-Core activities as well as other activities breaking down into age groups.

## Snack

Costco will deliver for free if order on line.

Check with Chartwells if they are a possibility for snack

Contact the person who is working with Whole Foods to provide lunch for students and see if they will provide a snack for JED.

Lara: flyer for THT saying we are "here" Say new activities for fall and new fee schedule.

Glen: Met with 3 other directors of aftercare for Eaton, Murch, and Oyster. Every program offers scholarship. Oyster shared their form; they ask for a lot of details and have a working group to review the applications. Glen will develop a form.

Glen had t-shirts, aprons and smocks made with the JED logo on it, "staff" written on the back. Glen will get other ideas of items that can have the JED logo on it that staff can wear, (ie hats).

Glen was informed that the sheds and demountables can not be on the property after 6/17/11. Glen is starting to pack the sheds and the demountable, inventory will be taken at the same time. The items from the sheds/demountables will go in storage. The sheds will be sold.

6/20 JED will be closed. Glen to explore if individual staff members would be willing to provide babysitting services to families who will be at school on 6/20 and in need of afterschool care. Lara will include this information in the THT.

The end of the year party for JED 6/10/11.

Next board meeting TBD, doodle will be sent out. The yearly board meeting schedule will be established at the same time.

